

## INVITATION TO BID

Sealed bids for Delaware State University Contract No. **16-03-22-08 – Hotel Partnership with DSU Athletics** will be received by the Delaware State University, in the reception area of the Purchasing Office in the Administration Building, 1200 N. DuPont Highway, Dover, DE 19901-2277 (Third Floor), until **3:00PM EDST** local time on **June 30, 2016**. Bidder bears the risk of late delivery. Any bids received after the stated time will not be entertained.

This invitation to bid involves **Hotel Partnership with DSU Athletics**.

A **NON-MANDATORY** Pre-Bid Meeting will be held on **Wednesday, June 01, 2016**, at **3:00PM EDST** at the **Administration Building, 3<sup>rd</sup> Floor, Room 317, main campus in Dover, DE 19901** to answer verbal questions.

Sealed bids shall be addressed to the Delaware State University c/o the Purchasing Department, Administration Building, Room 321 (Third Floor), Dover, DE 19901-2277, Attn: Zafar Chaudhry, Associate Vice President of Contract & Procurement Administration. The outer envelope should clearly indicate: **DSU CONTRACT NO. 16-03-22-08 – HOTEL PARTNERSHIP WITH DSU ATHLETICS - SEALED BID - DO NOT OPEN.**"

### Summary of Events and Dates:

<b>Issue RFP</b>	May 16, 2016 (5:00 pm)
<b>Pre-Proposal Conference</b>	June 1, 2016 (3:00 pm EDST) Room 317 Administration Building
<b>Deadline for advance RFP Questions</b>	June 8, 2016 (12 noon EDST)
<b>Deadline for answering advance RFP questions</b>	June 10, 2016 (12 noon EDST) via online
<b>Proposals Due</b>	June 30, 2016 (3:00 pm EDST)
<b>Interview with selected Respondents</b>	To be disclosed
<b>Award contract</b>	August 1, 2016

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

**END OF ADVERTISEMENT FOR BIDS**